



EMS TRAINING PROGRAM ADMINISTRATION MANUAL

Policy Number: T-015	Page: 1	of: 1
Title: Course Coordinator Responsibilities as Employee or Contractor		
Regulatory Authority: 12VAC5-31-1310 and 12VAC5-31-1320		
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- A. When a Course Coordinator is conducting a training program as an employee or contractor for any other "Person"; whether or not for profit; the Course Coordinator retains full responsibility for compliance with the state EMS regulations, this EMS Training Program Administration Manual and the Code of Virginia in all matters relating to the conduct of the training program not specifically delegated to the Physician Course Director.
- B. Any other "Person" who operates an organization for the purpose of providing EMS training programs that employs or contracts with an EMT-Instructor or ALS Coordinator to conduct a training program may not vary from, nor direct the Course Coordinator to vary from, compliance with the state EMS regulations, this EMS Training Program Administration Manual and the Code of Virginia in any matters relating to the conduct of the training program.

Per **12VAC5-31-10**: "Person" means (as defined in the Code of Virginia) any person, firm, partnership, association, corporation, company, or group of individuals acting together for a common purpose or organization of any kind, including any government agency other than an agency of the United States government.